



Purpose

Electronic ticketing (e-Ticketing) has become mainstream as the construction industry continues to modernize. As the next step WSDOT is requiring the use of the Washington State Department of Transportation e-Ticketing Portal system (WSDOT Portal) to collect, store, and share materials data to track and verify material deliveries. This e-Ticketing portal system will connect in real-time with any concrete, aggregate and hot mix asphalt producer regardless of the ticketing vendor and will provide WSDOT a one stop tool for management of e-Tickets.

Guidance

We will be proactively adding users as projects come on-line. Additional users may be added by request. Webinars will be scheduled on 2/15/24 and 4/25/24. Additional training on how to use the portal effectively can be provided.

A General Special Provision (GSP) will be included in all Contracts with HMA advertised after January 29, 2024 revising 1-09.2(1) to require Contractors, subcontractors and suppliers to submit all Hot Mix Asphalt (HMA) tickets electronically through the WSDOT Portal. Contractors will have the option of submitting e-Tickets for other materials through the WSDOT Portal when not required. Each region will also have the option to select pilot projects that require Contractors, subcontractors, and suppliers to submit all tickets, regardless of material type, through the WSDOT Portal.

The Project Inspector is responsible for monitoring and tracking loads of material as they arrive at the jobsite. While the inspector no longer collects a ticket from each driver, verification of loads received remains an important responsibility of the WSDOT inspection staff. Prior to tracking a load, the Project Inspector will need to turn on their location (GPS) which will allow the WSDOT Portal to automatically mark the latitude/longitude on the ticket. Once the load arrives, the Project Inspector will mark each e-Ticket Delivered or Rejected in the WSDOT Portal. If a ticket is marked as Delivered, the inspector will need to add the following to the ticket in the WSDOT Portal:

- the Station or Mileposts of material placement
- Offsets of material placement
- the Group the material is placed
- any other optional information the inspector wants to include on the ticket



If a ticket is marked as Rejected, the inspector will need to add the reason the load was rejected in accordance with the Standard Specifications to the comments in the WSDOT Portal.

The Daily Delivery Report can be produced in the WSDOT Portal by either the Contractor or the Project Inspector and will include the information listed for each material, meeting the requirements of the Contactless Receipt Log as outlined in the Construction Manual.

If a partial load is placed, utilize the Waste field on the e-Ticket for the amount of material not used and include a note in the comment field.

Background

In 2023, the State Construction Office launched WSDOT Portal. WSDOT partnered with HaulHub Technologies to develop a portal and mobile application that allows WSDOT to utilize e-Tickets for all material types for construction projects. Anyone in WSDOT who interacts with material tickets will need to have an account for the system. This will allow those within WSDOT with an account the ability to interact with this data, in one web-based system, and in one mobile application. The WSDOT Portal is a significant step forward for our organization, continuing to make our job sites safer, more efficient, eliminating the need to track down paper tickets during the payment process, and allowing the use of our ticketing data in other E-Construction systems.

Resources

Sharepoint: <https://wsdot.sharepoint.com/sites/eng/cn/hqconstr/SitePages/Home.aspx>

Tutorial Video: <https://haulhub.hubs.vidyard.com/watch/SAv5DjfUkRHXPWh24qgU7>

Inspector Access to DOTslip: <https://app.mydotportal.com/projects>

Training : [HaulHub University - https://learn.haulhub.com/](https://learn.haulhub.com/)

Contractor Access: <https://www.haulhub.com/washington-statedot/>

GSPs:

When WSDOT Portal is required for HMA and optional for all other tickets:

1-09.2(1)A.OPT1.GR1 & 1-09.2(6).OPT1.GR1

When WSDOT Portal is required for all tickets:

1-09.2(1)A.OPT2.GR1 & 1-09.2(6).OPT2.GR1



**Washington State
Department of Transportation**

CONSTRUCTION BULLETIN

State Construction Office
Multimodal Development & Delivery

**Implementation of the WSDOT Portal for
Electronic Tickets**

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Date: January 24, 2024

Implementation Plan

In 2024 use of the WSDOT Portal will be required for submitting HMA tickets and optional for all other tickets. There will be select pilot projects where use of the WSDOT Portal will be required for submitting all tickets.

In 2025 use of the WSDOT Portal will be required for submitting all tickets.

Additional Information

For suppliers with existing systems, the WSDOT Portal provides Application Programming Interface (API) access, and HaulHub will assist in setting up this connection. For suppliers without a provider, HaulHub can also provide a no-cost solution to ensure that tickets are sent to the WSDOT Portal. We encourage all association members to reach out to HaulHub directly, or visit <https://www.haulhub.com/washington-statedot/>, to begin the process of connecting e-Tickets.

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